

YEAR 7	Encounters with Employer	Experience of work places	Encounters with Further & Higher education	Personal guidance	Learning careers in the curriculum	Time
<p>LESSON CONTENT All Year 7 students have 1 lesson per week of Resilience. In these lessons students learn about themselves and their characteristics. They learn about decision making and problem solving. They also have lessons in Future Skills.</p>	<p>INSPIRING GIRLS EVENT All the girls spend time meeting inspirational women in a speed networking format.</p>		<p>There will be visitors in our Inspiring Girls event who will talk about their experiences.</p> <p>UNIVERSITY OF HERTFORDSHIRE SUMMER SCHOOL All students are given the chance to apply for this opportunity.</p>	<p>All students have the chance to speak to their Pastoral Manager, Form Tutor or Director of House at any time. Students can be referred to our in house careers adviser at any time.</p>	<p>Employability Skills are introduced and developed as part of a whole school initiative- Employability Skill of the week.</p>	<p>Spring term</p>
YEAR 8	Encounters with Employer	Experience of work places	Encounters with Further & Higher education	Personal guidance	Learning careers in the curriculum	Time
<p>LESSON CONTENT As part of the Social Science curriculum all students engage in a half-term block of work looking at the world of work.</p>	<p>SPEED NETWORKING EVENT Students get the chance to meet employers on a carousel.</p>		<p>There will be visitors in our Speed Networking event who will talk about their Further Education College or Higher Education University experiences. Guiding students in selecting their GCSE options choices.</p>	<p>All students have the chance to speak to their Pastoral Manager, Form Tutor or Director of House at any time. Students can be referred to our in house careers adviser throughout the year.</p>	<p>Employability Skills are introduced and developed as part of a whole school initiative- Employability Skill of the week.</p>	<p>Spring term</p>

YEAR 9	Encounters with Employer	Experience of work places	Encounters with Further & Higher education	Personal guidance	Learning careers in the curriculum	Time
<p>LESSON CONTENT As part of the Social Science curriculum students have a half-term of lessons looking at their personal characteristics alongside the world of work. They use interactive websites to find out about themselves. They also have 1 careers lesson with the Director of Learning-Careers & Aspirations where they are introduced to the post 16 choices.</p>	<p>WORK SHADOWING All students engage in one day of work shadowing.</p>	<p>All students engage in one day of work shadowing.</p>	<p>Pupil premium students are taken to the University of Hertfordshire for a whole day's activities aimed at raising their awareness of University.</p>	<p>All students have the chance to speak to their Pastoral Manager, Form Tutor or Director of House at any time. Students can be referred to our in house careers adviser throughout the year.</p>	<p>Employability Skills are introduced and developed as part of a whole school initiative- Employability Skill of the week.</p>	<p>Spring term</p>
YEAR 10	Encounters with Employer	Experience of work places	Encounters with Further & Higher education	Personal guidance	Learning careers in the curriculum	Time
<p>LESSON CONTENT As part of the Social Science curriculum students have a series of lessons using computers for job research. Students then select 3 career talks which they attend in the Summer term. Students write their own CV and covering letter as part of the Social Science curriculum.</p>	<p>CV WORKSHOP Students attend a workshop on CV's delivered by personnel from Whitbread. WORK EXPERIENCE All students spend 1 week on work experience. EMPLOYABILITY SKILLS DAY All students take part in this day where they work in small groups led by business people. Looking at the importance of employability skills and how to improve them.</p>	<p>All students engage in 1 week of work experience</p>	<p>Some students are selected to study a course at college for Year 10 and 11</p>	<p>Students are given 1:1 interviews with our in house careers adviser to prioritise these students for Year 11</p>	<p>Employability Skills are introduced and developed as part of a whole school initiative- Employability Skill of the week. Students write their own CV and cover letter as part of the English curriculum</p>	<p>Spring term</p>

YEAR 11	Encounters with Employer	Experience of work places	Encounters with Further & Higher education	Personal guidance	Learning careers in the curriculum	Time
<p>LESSON CONTENT As part of Social Science students update their CV and write an action plan for Year 11 and their mock interview.</p>	<p>PATHWAYS DAY Students attend a morning of activities on encouraging to think about 6th form and HE options.</p> <p>MOCK INTERVIEW EXPERIENCE All students are given a mock interview with someone from industry, who then will also provide feedback. The majority of our visitors are from BT or Epson.</p> <p>APPRENTICESHIP AND COLLEGE INFORMATION EVENING Open to all students and parents with visitors from ex students who are currently doing an apprenticeship OR continuing onto Further Education College.</p>		<p>PATHWAYS DAY All students spend time in a further education workshop and a higher education workshop. These are run by the local colleges and ex Longdean university students.</p> <p>APPRENTICESHIP AND COLLEGE INFORMATION EVENING Student and parents have an opportunity to speak to FE College providers.</p>	<p>All year 11 students are given as many 1:1 careers meetings as they need. These are with our in house careers adviser. All students are given a 1:1 meeting about their post 16 choices. These are done with the Head of Sixth form or a member of SLT</p>	<p>Employability Skills are introduced and developed as part of a whole school initiative- Employability Skill of the week.</p>	<p>Autumn term</p>
YEAR 12 & 13	Encounters with Employer	Experience of work	Encounters with Further & Higher	Personal guidance	Learning careers in the curriculum	Time

		places	education			
<p>LESSON CONTENT As part of their PSHE sessions students are given help and advice with UCAS and apprenticeships/job searching. Students have weekly PSHE sessions where the focus is UCAS and apprenticeships</p>	<p>Careers assemblies delivered by people from the world of work talking about their job and their career journey.</p> <p>MOCK ASSESSMENT CENTRE MORNING Students have to undertake a number of tasks under the supervision of local business people. We are gratefully supported by Liaison Group for this initiative. The students are then given feedback on their own performance so that they can perform to their full potential in the future.</p> <p>APPRENTICESHIP INFORMATION WORKSHOP Students have an opportunity to register and receive support seeking work-based apprenticeship opportunities.</p>	<p>All students engage in 2 days of work shadowing</p>	<p>All students attend the UCAS open day and the Apprenticeship event. Oxbridge students are given separate workshops about their personal statements and also given interview practice with Oxbridge alumni. Students are encouraged to apply for University summer schools. . Students attend open days.</p>	<p>At any time students can request a careers meeting with our in house careers adviser.</p>	<p>Employability Skills are introduced and developed as part of a whole school initiative- Employability Skill of the week.</p>	<p>Autumn term</p>