

LONGDEAN SCHOOL – APPLICATION FORM FOR IN-YEAR ADMISSIONS

Hemel Hempstead
Herts HP3 8JB



Tel: 01442 217277 email: admissions@longdean.herts.sch.uk website: www.longdean.herts.sch.uk

Please complete the form below and return it to the address above, marked "Admissions". The information will assist us in dealing with your child's needs appropriately.

Details of Student (Please use BLOCK CAPITALS)

Surname: First Name:

Other Name(s): Gender: Date of Birth:

Address: Parents' e-mail address:

Town:

County: Parents' mobile number:

Post Code:

Home Telephone Number:

Name(s) of Parent(s)/Carer(s) with parental responsibility:

Name(s) of any siblings at Longdean :

Previous School: Town/post code:

Reason for leaving previous school.....

Oversubscription criteria.

1. Children looked after and children who were previously looked after, but ceased to be so because they were adopted, subject to a special guardianship order or child arrangement order.
2. Children for whom it can be demonstrated that they have a particular medical or social need to go to the school, this includes children previously from abroad who were cared for by the state because he or she would not otherwise have been cared for adequately and subsequently adopted.
Medical or Social
Children for whom it can be demonstrated that they have a particular medical or social need to go to the school*
A panel of Hertfordshire County Council officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.
3. Sibling
Children who have a sibling at the school at the time of application, unless the sibling is in the last year of the normal age-range of the school.
Note: the 'normal age range' is the designated range for which the school provides, for Longdean this is, Years 7 to 13 in an 11-18 school.
4. Children of members of staff who have been employed directly by the school on a permanent contract, for two or more years at the time at which the application is made whether full time or part time, teaching or educational support staff.
5. Children who live in the priority area for whom it is their nearest* Hertfordshire maintained school or academy that is non-faith, co-educational and non-partially selective. For Longdean School the priority areas are Hemel Hempstead, Kings Langley, Abbots Langley, Berkhamsted, Tring, Garston, Watford, Chorleywood and Rickmansworth.
Note: non-partially selective means that the school does not offer any places on academic ability.
6. Children who live in the priority area who live nearest the school.
7. Children living outside the priority area on the basis of distance, with those living nearest to the school given priority.

Parents/Carers should indicate, by clearly ticking one or more of the appropriate boxes, under which criterion or criteria they are applying on behalf of their child for admission to the School:

1 2 3 4 5 6 7

Evidence from the Local Authority should be submitted with regard to Public Care Orders and Statements of Special Educational Needs or Education, Health and Care Plans which name this School. If the application is being made under Criterion 3 (Sibling), the name(s) of current sibling(s) should be indicated above. **Parents who are applying under Criteria 5, 6 and 7 will need to provide proof that the home address quoted is the permanent residence of the applicant.** In order to comply with the School Admissions Code, Hertfordshire County Council will be informed of this application and its outcome. The school takes part in Hertfordshire County Council's Fair Access Protocol and will admit children under the policy as necessary before children on the continuing interest list. Parents have the right of appeal to Hertfordshire County Council.

To the best of my knowledge the information given by me in connection with this application is correct and I agree to notify the Headteacher immediately of any change of address or other circumstances. I understand that a place will be withdrawn if fraudulent details are found to have been given.

Signed: _____ (Parent or Carer) Date _____

Data Protection Act 1998: The information provided on this form is subject to the Data Protection Act 1998. The information provided is for use by the school, the Local Authority, QCA, etc as identified in the school's Privacy Notice 2010. It may also be disclosed to the Trustee Board. If you do not wish this information to be disclosed to the Trustee Board you should notify the school in writing. Should you wish to obtain a copy of the information held by the school relating to you or your child(ren) at any time, you may do so by writing to the school.