



## **Assistant Site Team Operative Person Specification**

### **1. Educational Qualifications**

- Emergency Aid in the Workplace for Appointed Persons' (training will be provided for this)
- NVQ Level 2 (or equivalent)
- Relevant CPD Training Courses

### **2. Professional Experience**

- Experience of working in a school or similar organisation
- Working as part of a team

### **3. Professional Knowledge and Understanding**

- Practical experience in a jobbing or maintenance workshop
- Awareness of and compliance with all relevant policies and procedures within the school, particularly those relating to child protection, equality, health and safety and confidentiality

### **4. Personal Qualities and Skills**

Ideally, we are looking for someone who:

- Is committed to the Premises department of the school
- Is reliable, well organised and committed to high standards
- Is co-operative, flexible and responsible
- Is sympathetic to the needs of the school community
- Is patient, optimistic and with a fantastic sense of humour
- Is punctual, with a smart appearance
- Is able to maintain confidentiality

**Longdean School operates a no smoking policy**

